

## VIRGINIA ACADEMY OF SCIENCE EXECUTIVE COMMITTEE MEETING MINUTES

May 20, 1994

Present: Elsa Q. Falls (President), Thomas O. Sitz (President-Elect), Rosemary Barra (Secretary), Kenneth C. Jacobs (Treasurer), Don Cottingham (VJAS Director), Arthur W. Burke, Jr. (Assistant to the Executive Secretary-Treasurer), Golde Holtzman (1992-93 President), Gerald Taylor (1991-92 President)

The meeting was called to order at 8:30 AM. Following introductory remarks by President Elsa Falls, the agenda for the meeting was adopted. The minutes from the Executive Committee meeting of May 18th were not available and they will be acted on at the Fall Council meeting.

### OFFICERS' REPORTS

President - Elsa Q. Falls

President Falls distributed the list of VAS Committee assignments for 1994-95. She indicated that the list will be modified to include the names of the students elected as VJAS officers and to include the members of the 75th Anniversary Committee which is still being formed. Golde Holtzman is the chair of that committee.

President Falls announced that the following reappointments need to be approved by Council, and that the appropriate motions will be made at the Council meeting.

Paul J. Homsher - Trust Committee

Blanton M. Bruner - Executive Secretary-Treasurer

Arthur W. Burke, Jr. - Assistant to the Executive Secretary-Treasurer

Don Cottingham - VJAS Director

Ertle Thompson - AAAS Representative

The proposed VAS Schedule of Responsibilities 1994-95 was distributed to the members. President Falls also requested suggestions of possible speakers for next year's annual meeting.

President-Elect - Thomas O. Sitz

No report

Secretary - Rosemary Barra

No report

Treasurer - Kenneth C. Jacobs

No report

Past President - James P. O'Brien

Absent

VJAS Director - Donald R. Cottingham

The Junior Academy meeting went very well this year, and a number of individuals indicated that it was the best meeting that they had ever attended.

President Falls reminded everyone that finding a successor for Don was the responsibility of the Executive Committee, and that work on this should begin immediately since he wished to be relieved of his duties at the end of May 1995.

EXECUTIVE SECRETARY-TREASURER - Blanton Bruner

Arthur Burke reported that Blanton Bruner was unable to attend the annual meeting this year and that he sends his regards. The CPA audit of the Academy for 1993 indicates that the Academy is financially in good shape. The total assets of the Academy as of December 31, 1993 were \$342,287. This represented an approximately 9% increase over the total assets of \$315,323 on January 1, 1993.

Art requested that the Executive Committee consider a change in the bylaws that would allow withdrawal of funds to a certain limit without excessive documentation. The need for this occurs when a budget item exceeds the budgeted amount and Blanton writes a check to cover the amount. President Falls suggested that Art discuss this issue with Gerald Taylor to determine the correct wording for the bylaw change, and that it be brought to the Executive Committee at its Fall meeting.

#### LOCAL ARRANGEMENTS COMMITTEE REPORTS

President Falls reported that Rae Carpenter was not able to attend today's meeting and that R.B. Minnix would report at the Council meeting. Don Cottingham requested that the costs associated with next year's meeting, room costs and fees, be set early next year. President Falls indicated that the rates will be set at the January 20th meeting. She also indicated that representatives of the Local Arrangements Committee for next year's meeting will be present at the Summer VJAS Committee Meeting to further discuss the problems involved in housing the Junior Academy at VMI.

#### OLD BUSINESS

Motions involving changes to the Bylaws will be introduced at the Council meeting.

A motion to approve Natural History and Biodiversity as a new section will be made at the Council meeting.

**ANNOUNCEMENTS**

James P. O'Brien, who joined the meeting, thanked the Executive Committee, Gerald Taylor, Golde Holtzman, Don Cottingham, Elsa Falls, and Art Burke for all their help during the year that he was President of the Academy.

The meeting was adjourned at 9:15.